

ATTENDANCE & GRADES

PLEASE READ: REGULAR ATTENDANCE IS REQUIRED!

ALL students MUST be in attendance on the last day of Summer School (except for courses designed to be online). We are unable to accommodate any extenuating circumstances.

It is unnecessary for parents/guardians to call the office during Summer School to report a student absence. There are no “authorized” absences.

Students will be marked absent if they are not present when their class begins. Parents/guardians will receive an automated email/call on the day of the absence.

Parents/guardians will be able to view their student's daily attendance records on the Infinite Campus Parent-Student Portal.

Any student absent three (3) days from an enrichment course or an academic year course will be withdrawn with no credit awarded, regardless of the reason for the absence, including half absences accrued from tardiness. Attendance policies for grade recovery and credit recovery courses will be set by the teacher.

Students who elect to accumulate absences beyond the stated policy will lose all credit for the summer course(s) attempted. Please do not ask for special consideration.

Last Day of School Policy

Students MUST be present on the last day of their summer school course(s) and these days CANNOT count as one of the three allowed days of absence. The only exception is the Consumer Economics ONLINE class. For this online class only, students do not need to be present on the last day.

Final Exams

Final Exams and/or projects will occur on the last day of each Term. Students may NOT take the final exam before the last day of the Term. We are unable to accommodate extenuating circumstances. (Note: Students enrolled in Consumer Economics Online do NOT need to be present on the last day).

Pass-Fail Grades

Any summer school course that is not required as a prerequisite for other courses or for graduation may be taken as pass-fail. You must turn in a signed 23-24 Pass/Fail Request Form. Please read the excerpts pertaining to summer school. Please note the deadline to turn in this form is Thursday, June

13, 2024 at 12:00 noon and it must be signed by a parent/guardian. You must receive approval from a summer school principal to take a course as pass/fail. Forms can be emailed to Julie Freeney at jfreeney@dist113.org.

Auditing A Course

Auditing a course is a privilege which may be granted to a student in special circumstances. District 113 rules and regulations apply regardless of how many days the student attends the course. To audit a course, please contact the Summer School Principal with your request prior to registering for the course. Responses to audit requests will be provided prior to the beginning of summer school. Completing a course for audit will result in a final grade of “AU” (for audit) on the report card and transcript. This grade indicates the course was taken for enrichment purposes only. No academic credit will be assigned for this work and it will not meet any graduation requirements.

Report Cards and Transcripts

Report cards and transcripts will only be available on the Infinite Campus Parent-Student Portal (select Reports, then Transcripts) by Tuesday, August 1, 2024. Report cards/transcripts will not be mailed home.